



IOWA DEPARTMENT OF NATURAL RESOURCES UNDERGROUND STORAGE TANK CERTIFICATION

APPLICATION INSTRUCTIONS

Chapter 567--134.18(455B) of the Iowa Administrative Code requires UST Installers to be licensed by the Department of Natural Resources. UST-licensed professionals must be certified by the DNR's UST Section in order to install new underground storage tank systems or to upgrade or line existing regulated UST systems in Iowa.

CERTIFICATION PROCEDURES: Training and Exam

Prior to the issuance of a license as in Installer, Liner or Installation Inspector, the applicant shall successfully complete a course of instruction and pass a qualification examination (minimum 85% correct) approved by the department, unless excepted under 134.20(2). The DNR has approved one examination which can be scheduled with:

Petroleum Marketers Management Insurance Company (PMMIC)

465 Alice's Road, Suite H, Waukee, Iowa 50263

Phone: (515) 987-0061

CERTIFICATION REQUIREMENTS

For Installer certification, the following documentation must be submitted:

1. Complete attached application. Applications must be received no later than 60 days after successfully passing the examination.
2. Provide a current resumé, including any applicable Installer or Install Inspector training completed and/or project descriptions. A resumé should be no more than two pages.
3. Provide verification of work experience. Experience includes a minimum of two years working in tank system installation procedures or other experience approved by the Department. Work experience and performance must be verified in a letter submitted along with the application and resumé by an individual (e.g., a current employer or supervisor) who can attest to satisfactory work performance and experience. Letters must include satisfactory completion of UST projects/installations.
4. Provide evidence of environmental liability insurance as provided for in rule 134.21(455B).
5. The IDNR may, in its discretion, issue temporary UST installer certification in order to meet deadlines and until training and testing requirements are completed.
6. Submit appropriate nonrefundable application fee(s) (check or money order) payable to "Iowa DNR." The application fee(s) must be submitted with the application form, resumé and letter of work experience.
7. The applicant shall provide proof of certification, training or approval from the manufacturers or suppliers of underground liquid storage tank systems for which the applicant is requesting a license to install or upgrade as provided for in rule 134.22(1) (455B).

APPLICATION APPROVAL/AUTHORIZATION

The IDNR will make determinations, based on the above, to accept or reject applications. Applicants will receive notice by letter within 30 days of submitting applications.

DISCIPLINE

The IDNR may suspend or revoke certification of UST-licensed professionals and/or companies if the certified professional or company is found to have fraudulently obtained certification; fails to meet the requirements of certification under 567--Chapter 134(455B), fails to meet any law pertaining to the services performed under certification; performs in an unsatisfactory or unprofessional manner, or falsifies a document regarding tank work done.

CERTIFICATION VERIFICATION

Iowa certified Installers will be listed on the IDNR's website <http://www.iowadnr.com/land/ust/ustinstall.html>. Owners/operators must make sure that the company/individual hired is an Iowa certified Installer.

RENEWALS

An Iowa certified Installer under 567--134 must renew certification by January 1 of each odd-numbered year. Renewal consists of at least eight (8) hours of continuing education/training in the UST installation field and a renewal fee. Renewal forms are available on the UST Section website, and must be submitted no later than 60 days before the expiration date.

For more information about the Installer certification program, please contact:

Iowa Department of Natural Resources
Attn: Sherry Blaisdell
Wallace State Office Building
502 E Ninth Street
Des Moines, IA 50319-0034

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